

AGENDA

**Portneuf District Library
Board of Trustees
November 27th, 2018
*Idaho Room, 5:30pm***

Topic or Activity	Who	Desired Outcome
1. Call to Order	Board Vice-Chair	-Begin on time.
2. Minutes	Board Vice-Chair	-Assess, Approve.
3. Librarian's Report	All Trustees	-Assess, Ask Questions.
4. Financials	All Trustees	-Assess, Approve.
5. Budget Review	All Trustees	-Assess, Ask Questions.
6. Old Business		
a. Building Update/Land	All Trustees	Discuss land options/price.
Decision		Decide to continue with
		contracting land or look elsewhere
b. Payroll Garnishment	All Trustees	Decide how checks will be signed.
7. New Business		
a. Staff Handbook Policy	All Trustees	Review relevant information,
		discuss updates/changes, agree
		on content, vote to approve or
		table.
8. Decide Next Meeting Date/Time	All Trustees	Discuss, decide.
9. Adjournments	Board Chair	Adjourn